



NOTICE INVITING TENDERS (e-tender, Reference No- 03/BSSS/Recruitment/2022-23)

1. The Bihar Swasthya Suraksha Samiti (BSSS), Patna, Secretariat extension building, Block-3, Second floor, Old secretariat, Patna -800015, BIHAR intends to select an agency via e-tendering for providing recruitment services. BSSS plans to recruit for multiple vacant positions on contractual basis at the state and district level, and in this regard, wants to select an HR recruitment Agency that will undertake the complete recruitment process for BSSS. The Agency will ensure the selection of best available talent for the given designations and ensure that all public recruitment processes/guidelines are followed in order to ensure a fair recruitment process.
2. BSSS invites bids from interested Agencies for providing recruitment services to BSSS for selection of deserving candidates for contractual employment with BSSS. Detailed terms and conditions may be viewed on the website www.eproc.bihar.gov.in/BELTRON.
3. To participate in the e-tendering process, the bidder/ agency are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc.bihar.gov.in/BELTRON>, and contact the helpdesk at the following address, "e-Procurement HELP DESK, 1st Floor, M/22, Bank of India Building, Road No. 25, Shree Krishna Nagar, Patna- 800001, Phone No. 0612 – 2523006, Mob. No 7542028164" (Timings: Every Day from 08:00 AM to 08:00 PM) or may visit the link "Vendor Info" section at <https://www.eproc.bihar.gov.in/BELTRON>.

4. Schedule of Events

S.No	Event Description	Timeline
4.1	Date & time of downloading the NIT	Till 31/10/2022 (Monday) up to 05:00 PM, on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON).
4.2	Last date & time for submission (upload) of online bidding document	01/11/2022 (Tuesday) till 05:00 PM, on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON)
4.3	Last date for proof of depositing of EMD (Offline)	02/11/2022 (Wednesday)
4.4	Time, Date of opening of Technical Bid	04/11/2022 (Friday) at 11:00 AM on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON)
4.5	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON)
4.6	Pre-bid meeting (Date & time)	14/10/2022 (Friday) at 11:00 AM
4.7	Pre-bid meeting venue	Conference Hall, Bihar Swasthya Suraksha Samiti, Secretariat Extension Building, Block-3, 2 nd Floor, Old Secretariat, Patna-800015

Note – i) Interested tenderers may obtain further information about this Notice Inviting Tender (NIT) from the office of the Bihar Swasthya Suraksha Samiti.

ii) No tender will be accepted after closing date and time in any circumstances.

5. Bidders may also download the tender documents (a complete set of documents is available on website) from e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) and submit its tender by using the downloaded document.
6. Tender Processing Fee (TPF) amount for the sum of Rs. 1,180/- (One thousand one hundred and eighty rupees) to be paid by the bidder through e-Payment mode (i.e. NEFT-RTGS, Internet Banking, Credit/ Debit Card) only, to the agency empanelled by Government of Bihar for centralized e-Procurement.
7. The tenderer must deposit Earnest Money Deposit (EMD) of Rs. 27000/- (Twenty seven thousands Rupees only) through NEFT/RTGS/Internet Banking to the bank account of 'Bihar Swasthya Suraksha Samiti (BSSS)' and the hard copy of e-payment receipt should be sent to " The CEO, Bihar Swasthya Suraksha Samiti (BSSS), Extension Block 3, Old

Secretariat, Patna 800015, Bihar”, which should reach to the BSSS office before the closing date and time as indicated in Clause -4 above.

8. The bank account details of BSSS for transfer of EMD mentioned in Clause above are as:

S.No.	Particular	Details
1	Name of Bank Account	CEO Bihar Swasthya Suraksha Samiti
2	Account Number	1967101015230
3	IFSC Code	CNRB0001967
4	Name of Bank	Canara Bank
5	Branch Address	Boring Road, Patna-800001

9. The technical and financial bids must be submitted through e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) on or before the date and time specified in Clause 4.2 of the NIT. The BSSS doesn't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to non-availability of Internet Connection, Network Traffic/ Holidays or any other reason."

10. The bidders shall submit their eligibility and qualification details, Certificates as mentioned in the tender document, in the online standard formats given in e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) at the respective stage(s) only.

11. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., as required in support of their eligibility criteria/ technical bids and other certificate /documents in the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>).

12. The Bidding documents shall be submitted in the mode as mentioned below:

(1) Earnest Money Deposit (EMD)	(Online Mode) <i>Note: EMD should not have been issued on a date later than the last date for submission of online bidding document i.e., 01/11/2022 (Tuesday)</i>
(2) Technical Bid	Online (Cover-Technical Stage)
(3) Financial Bid	Online (Cover-Cost Bid Stage)

13. The technical bids will be opened (in e-mode/online) on the date **04/11/2022 (Friday)** at 11:00 AM. In the event of any of the above-mentioned day being declared a holiday/closed day for the Bihar Swasthya Suraksha Samiti (BSSS), the bids will be opened in the next working day at the scheduled time

14. The bids must be uploaded (e-mode/online) at the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>)

15. All prospective tenderers may attend the Pre-Bid meeting. The venue, date and time are indicated in Schedule of Events as in **Clause 4** above

16. No bidder is exempted from submission of EMD as mentioned in the tender document. Tenders without EMD shall be summarily rejected

17. BSSS reserves the right to accept or reject any or all tender or change the terms and condition of NIT or cancel the NIT without assigning any reasons at any stage and time

18. For further enquiry and information, please contact during office hours 10:00 AM to 6:00 PM – Shri Randhir Kishore, Procurement Manager, BSSS, Mobile no.- 9264471413.

19. All further notifications/ Corrigendum/ Addendum, if any shall be posted on e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>)

Disclaimer: Please note, in the "Estimated value box" on the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>), "Zero" has been mentioned, by the Bihar Swasthya Suraksha Samiti (BSSS). The actual value of the project depends on the financial rate decided by this tender and therefore due to this, it has been mentioned "Zero". However, the bidders will be required to do financial estimations on their own and quote the bids based on the terms and conditions mentioned in the tender document.

Administrative Officer (AO)
Bihar Swasthya Suraksha Samiti